**1. State the purpose of the meeting**Name of Student (NOS), why are we having this meeting today?  
  
**2. Introduce everyone**NOS, who is attending this meeting? (May point to self and other  
members of the meeting and say, Who is that? /I am..)  
  
**3. Review past performance and goals**NOS, do you think you have worked hard in school so far?  
What have you been working on?  
  
**4. Student Interests**Great NOS. Before we look at new goals, let's talk about your  
interests. This next discussion will help determine your new goals.  
  
1. What do you want to learn about in school?  
  
2. We have visited several colleges and job sites. What do you think you want  
to do after you graduate from high school?  
  
3. What are some of your personal interests? What sports do you  
like to play or activities do you like to participate in? (Probe if  
necessary by providing examples of sports, activities, etc.)  
  
4. If you were going to live on your own or with a roommate,  
what daily living skills would you be interested in learning  
about?  
  
5. After you graduate from high school, where do you want to  
live?  
  
6. What community activities would you like to participate in?  
  
**5. Skills and Limits**Ask student what skills they are strong in for each area and what  
skills they lack.  
  
**6. Options and Goals**Ok, now we are going to write down several options for education  
(replace education with each of the areas). From these options we  
are going to write goals for each of the transition areas.  
  
1. You have mentioned several school subjects that you are  
nterested in. What other school subjects would you like to  
learn about? Repeat this format for all areas (use pictorial  
representations of the student's options if needed).  
  
2. Now from your options we are going to determine goals for  
you to work on. Talk to student about reasonable goals.  
  
**7. Closing the meeting**Now that we have finished determining your goals, it is time to end  
the meeting. Lets review.  
NOS what are your new goals?  
Great job! NOS, would you please bring our meeting to a  
close? (Cue for student to shake hands and say thank you.)